

St. Lucie Ballet Rules & Policies

Studio Policies

St. Lucie Ballet is a disciplined school with an excellent reputation. We operate at the highest professional level, not only in teaching classes and incredible performances but from the very second a student leaves their car and opens the front door. That professional level is maintained – AT ALL TIMES by all who use the facilities!

It is because of all of these high standards, we are chosen above all schools by serious students and families.

Like any other school, business or organization, St. Lucie Ballet has set forth a firm list of policies and regulations this helps with uniformity, promotes courtesy and general order.

TUITION POLICIES

• There is a non-refundable Registration Fee of \$40 per student/\$50 per family for the Regular School Year. New Spring students \$20. The Fall Registration fee will be waived if the year is paid in advance. Siblings take 10% off additional siblings' monthly tuition. Fall registration fee and tuition payment # is due by August 1st. All fees & tuitions paid are non-refundable. Summer Fees are not included but are offered at additional cost.

* Yearly Fees can be arranged and spread out on a **10 month schedule** beginning at registration, registration fee and first payment on installment plan will be charged. Monthly fee thereafter is due by the first day of each month regardless how many classes there are in each month, how many holidays, or how many classes are missed. Holidays are taken into consideration.

• No bills are sent. It is your responsibility to pay by the first of the month.

* Full tuition **MUST** be paid whether a student misses a class for any reason. (Much as a child attending a private academic school)

* All payments must be made by Cash, Check, Credit Card or Bank Draft and are **non-refundable**. We must have a Credit Card or Bank Draft on file.

* You will be charged one month "**Security Fee**" if child drops their class. You must inform us in writing or email, 14 days prior, if your child will no longer be attending St. Lucie Ballet.

* A late fee of \$20 will be automatically applied to all payments made after the 10th of any month.

• A Returned Check Fee of \$35 will be automatically applied to any returned/unaccepted check.

• **Students may not arrive more than 15 minutes prior to class and may not remain in the studio more than 15 minutes after their scheduled class. St. Lucie Ballet is not a babysitting service your account will be charged \$10 for every fraction of 15 minutes each time your child is left outside of these parameters.**

• A separate Performer Fee accompanied by a Performer Commitment Letter must be turned in and paid in full at auditions in order to cast roles and adequately rehearse.

***VERY IMPORTANT:

Please understand that St. Lucie Ballet takes the financial responsibility of a family's tuition and performance fees very seriously. Students will not be allowed to participate either in class or in performances if tuition is not paid-in-full by the 10th of the month. Also if performer fees are not paid in full on time you will not participate in performances. Overdue or unpaid bills will be turned over to a collection agency!

Performances

St. Lucie Ballet puts on two performances a year. There are no discounts on performance fees

The performer fee for **The Nutcracker** is **\$250 per student and is due by August 15th**. This must be paid before auditions to be considered for the show. Also, dancers **MUST** attend auditions to be cast in the show.

You must be registered and have paid your first months tuition to be eligible to audition for the Nutcracker.

The Nutcracker is *by audition* for ages 4 and up. At least one year of ballet study or permission from the director is required to participate. Auditions are required!!

Most rehearsals will be on Saturdays and you must have perfect attendance to participate. In the past we have had dancers miss multiple rehearsals; please understand this will result in your dancer being removed from the performance. Remember performance fees are non-refundable. View Performance Commitment Letter for details.

The Spring Performance is open to all students ages 4 and up that have been with the studio for the current year. No audition required. The performer fee for **the spring performance fee is due by February 1st**.

Placement

Placement for all levels is at the discretion of the teachers. Dancers may be moved up or down at any time based on their progress. Dancers will not be moved up until their training is complete at their current level.

Parking

When our neighbor (John Deere) is open, please do not park on their side, park in front of St. Lucie Ballet or angle-park on the grass out front. Saturdays are busy for us and they are also open from 7am to 12 noon so please use the area in front of our studio. Thank you for this consideration.

Uniforms

Girls: Creative Movement students may wear any color leotard, pink tights, pink ballet slippers and hair in a bun.

Pre-Ballet A, 1, & 2 students will wear pink leotard, pink footed tights, pink ballet slippers and hair in a bun.

Pre-Ballet 3 & Ballet 1 & up wear a black camisole leotard, pink footed tights, pink ballet slippers and hair in a bun.

Boys: White t-shirt, fitted black shorts, black socks & black ballet slippers.

Attendance: Students must attend **all** their classes and **arrive early** so they will not miss any warm-up time or lessons important for their development. If any emergency occurs that you cannot make the class please text, call, leave a message, or e-mail at 772-708-0800 or stlucieballet@gmail.com.

Missed classes may be made up in a lower level class.

****Early is On Time, On Time is Late, Late is unacceptable****

Students that are more than 5 minutes late will not be allowed into class.

**Please go over the following with your child before beginning classes at St. Lucie Ballet.*

Etiquette for Creative Movement and Pre-Ballet A, 1, & 2: There is no talking, playing, or touching others in class. Remind children of the full attention they must give to the teacher. A reward of a sticker is given to them if the class was followed properly. We will not give stickers to a child that is not behaving him or herself. It will take some time for new students to adapt to the class flow, but with reminders from parents and teachers they will soon be following and learning ballet technique, getting stronger, and more agile. Most importantly, good discipline.

Etiquette for Pre-Ballet 3 & Ballet I through Ballet V: There is no talking, playing, or touching others in class. Remind dancers of the full attention they must give to the teacher.

We require for dancers to:

- Have the utmost respect for our teachers.
- Respect the rights and space of others.
- Avoid talking in class.
- Avoid gossiping, belittling or negative comments about your classmates: at the studio, via text messages, phone, or computers.
- Give positive encouragement to your fellow dancers.
- Support each other especially during casting time.
- No phones or video games during class time!
- Turn off your phone during class time and no peeking at your phone during class.
- Be on time.
- Use the bathroom before class.
- Throw away food gum or candy before entering class.

***Friendly competition is natural in the ballet studio environment but bullying will not be tolerated.**

Dancers' bodies: It is normal to have aches while muscles adjust and bodies grow. Good ballet training focuses on properly aligned bodies which prevent injury. We seldom have injuries at St. Lucie Ballet, but it can happen. St. Lucie Ballet and the theaters at which we perform are not responsible for injuries sustained in class or ballet activities. Please sign Waiver of Liability and Release Agreement.

*If you have any questions regarding these policies feel free to contact St. Lucie Ballet at 772-708-0800 or e-mail stlucieballet@gmail.com

Customer Signature: _____ **Date:** _____